

HOMESHIELD POLICY - GOLD COVER

(Underwritten by Aviva Insurance

Ireland DAC)

The Contract of Insurance

This Policy which has been arranged by Arachas Corporate Brokers Limited t/a Arachas, Capital Insurance Markets, Capital IM, Covercentre, Study & Protect, BJP Taxi, Pro Ex Underwriting, is a contract between **you** and the insurer (Aviva). **We** will insure **you** under those sections shown in the schedule during any period of insurance for which **we** have accepted **your** premium provided all the terms and conditions of the Policy are met. Under the relevant European and Irish Legal provisions, the parties to this contract of insurance, are free to choose the law applicable to the contract. **We** propose that this contract is governed by Irish Law.

Your Home Insurance contract consists of three documents, as listed below. These documents should be read as if they are one document. Please read them carefully and keep them in a safe place. If they do not meet **your** requirements or if **you** have any queries regarding the cover or terms and conditions, please contact Cover Centre or **us**.

The policy booklet

This booklet which details the extent of cover for each of the sections chosen by you and the policy conditions and exceptions.

We would draw your attention specifically to the 'What is not insured' and the 'Policy Exceptions' sections of the Policy which set out what is not covered, and also the Retention Amount section in the Buildings Section (Section A) of the Policy.

The schedule

Which includes details of the risk address, operative sections and clauses, the sums insured and the period of insurance.

The statement of facts

The Statement of Facts is a precise record of the information which **you** or anyone on **your** behalf provided to **us** about **your** risk. **We** have relied upon the information in the statement of facts when deciding whether to accept this insurance, what terms to apply to it and the premium to charge.

Making a Claim

What you should do

First check **your** Insurance Policy to see if the incident that has occurred is covered by **your** Policy. If it is, then please dial 1800 147 147. **We** will take details of **your** claim and can arrange for a contractor to call out to **your** home and deal with the damage that has occurred. **We** will also find out what items have been damaged or stolen and take steps to organise replacements for some of them from **our** approved suppliers. To access information regarding an existing claim, sim ply dial 1800 147 147 (24 hours, 365 days a year).

Claims Notification Period

Please note that unless otherwise stated in this Policy all claims must be notified to Aviva at the latest within 30 days of their occurrence of the relevant event or cause (as the case may be) giving rise to the claim.

However, please refer to the Policy Conditions section of this document and familiarise yourself with **your** specific obligations when notifying a claim, as failure to comply could result in **your** claim being refused, where **we** are prejudiced

For and on behalf of Aviva Insurance Ireland DAC ('Aviva').

Aviva Insurance Ireland DAC. Aviva Insurance Ireland Designated Activity Company, trading as Aviva, is regulated by the Central Bank of Ireland. A private company limited by shares. Registered in Ireland No. 605769

Registered Office: Cherrywood Business Park, Dublin, Ireland D18W2P5

Meaning of Words

Certain words in the Policy have special meanings given below. To help you identify these words in the Policy we have printed them in bold throughout.

Bodily injury - Death, injury, illness or disease.

Buildings - The home, landlord's fixtures and fittings on or in the home, walls, gates, fences, hedges terraces, patios, drives, paths, tennis hard courts and swimming pools, all at the situation of the premises shown in the schedule.

Contents - Household goods, personal belongings (including **valuable property**), collections of stamps, coins or medals up to \in 1,000, tenant's fixtures and fittings (including interior dec orations), radio and television aerials fittings and masts (including satellite dishes, receivers and ancillary equipment up to \in 1,000) on or in the **home**, all belonging to or the legal responsibility of **you** or a member of **your household**.

Unless otherwise stated on the schedule the maximum cover in respect of **contents** of garages or domestic outbuildings is €3,000 in any one period of insurance.

The following property is not included as contents:

 Motor vehicles including any mechanically propelled vehicles which includes e-scooters and e-bikes (other than mechanically propelled lawnmowers used for domestic purposes), caravans, trailers, aircraft, watercraft (other than rubber dinghies, canoes, sail boards and surf boards), hovercraft, or parts or accessories normally on or in any of them.

- · Landlord's fixtures and fittings.
- Any living creature.
- Property owned or held in trust in connection with any business, profession or trade.
- · Deeds, bonds, bills of exchange, securities, documents, manuscripts, or money of any kind.
- Property more specifically insured or any amount that you cannot recover from a more specific insurance because the insurer refuses or reduces the claim, or the sum insured is inadequate on a specified item.

Credit cards - Credit, cheque, bankers or cash dispensing cards.

Family - Your relatives (including your partner and all children) who norm ally live in the home.

- Flood (a) the escape of water from the normal confines of any natural or artificial water course (other than water tanks, apparatus or pipes) or lake, reservoir, canal or dam, or
 - (b) inundation from the sea whether resulting from storm or otherwise

Fungi – any type of fungus including but not limited to all forms of mould or mildew and any mycotoxins spores scents vapours gas or substance including any by-products produced or released by fungi.

Geographical limits - The Republic of Ireland, Northern Ireland, Great Britain, the Channel Islands and the Isle of Man.

Ground heave - The upwards expansion of the ground resulting in dam age to the building foundations.

Home - The private dwelling, garage and outbuildings used for domestic purposes only, all at the situation of the **premises** shown in the schedule. Household - Your family and domestic staff permanently living in the home.

Money - Cash, cheques, postal orders, bankers' drafts, travel tickets, savings stamps and certificates, premium bonds, current postage stamps, gift tokens, luncheon vouchers, trading stamps and telephone call cards all held for social or domestic purposes.

Excess - The monetary amount of any claim which is not insured. There are four types of excess namely a Poli cy Excess, a Water Damage Excess, a Subsidence Excess and an All Risks Excess and these are clearly shown on the schedule. The applicable excess for each cover is stated in the Policy. Premises - The Insured Property shown on the schedule c om prising of the **buildings** and the land within the boundaries belonging to them not exceeding two acres in area.

Settlement - The vertical movement of the ground surface (and therefore of foundations and structures founded upon it) arising from the weight of the building. Subsidence - The downward movement within the ground independent of the building load.

Unfurnished - Without sufficient furniture and furnishings for normal living purposes. A property will be deemed **unfurnished** if either the water or electricity supply is disconnected or never was connected.

Unoccupied - Not permanently lived in by you or b y a person authorised by you.

Valuable property - Jewellery, items of gold, silver or other precious metals, watches, photographic equipment, binoculars, paintings, works of art, curios, antiques, furs, musical instruments, radios, televisions, other audio or video equipment and computer equipment. Unless otherwise stated on the schedule the most we will pay is one third of the sum insured for **contents**, but not more than €5,000 for any one article, set or collection. We or Our or us - Aviva Insurance Ireland DAC.

You or Your - The person or people shown in the schedule as the Insured.

Section A – Buildings and Contents

Unless otherwise stated the Policy Excess shown in the schedule applies to all claims under this section.

Other than 'What is not insured', the **buildings** and **contents** are insured for the amounts shown in the schedule against loss or damage caused by the events in paragraphs 1 – 11 and paragraph 12 if the cover is shown as included on the schedule.

Wł	HAT IS INSURED	WHAT IS NOT INSURED
1.	Fire, smoke, lightning, explosion or earthquake.	Smoke damage caused by: • agricultural or industrial operations, any gradually operating cause, or smog.
2.	Storm or flood .	 Loss or damage: caused by frost, subsidence, ground heave or landslip, to gates, fences or hedges, due to wear and tear or gradual deterioration. to roofs constructed with torch-on, mineral or other felt exceeding 10 years of age, We will not pay for the cost of removing any fallen trees or branches unless the tree or branch has caused dam age to the buildings.
3.	Subsidence or ground heave of the site on which the buildings stand or landslip.	 Loss or damage in respect of apartment blocks (purpose built or converted). Loss or Damage: caused by settlement due to building load, bedding down, coastal, lake or river erosion, structural alterations or repairs or demolition, defective design and/or construction, defective or inappropriate foundations and the use of faulty materials, caused by building on made-up ground or filled-in land, or caused by tunnelling work to walls, gates, fences, hedges, terraces, patios, drives, paths, tennis hard courts or swimming pools unless liability is admitted under the policy for loss or dam age to the home from the same cause occurring at the same time, to floor slabs unless the foundations beneath the walls are dam aged at the same time by the same cause, to contents unless the home is dam aged at the same time by the same cause associated with such causes arising prior to inception of this policy. Loss or dam age if any part of the buildings suffered previous loss or dam age by subsidence, ground heave or landslip unless same has been disclosed to and accepted by us. The Subsidence Excess shown on the schedule applies to this cover.
4.	Stealing or attempted stealing.	 Loss or damage: while any part of the home is lent, let or sub-let, unless entry to or exit from the home is made using violence and force, caused by a member of the household other than domestic staff. caused after the home is left unoccupied for more than 30 consecutive days, while the home is unfurnished.
5.	Riot, civil, labour or political disturbance.	
6.	Vandals or malicious people.	 Loss or damage caused: by someone lawfully on the premises, after the home is left unoccupied for more than 30 consecutive days. while the home is unfurnished. by any modifications to the premises
7.	Escape of water from or the bursting of any fixed domestic water or heating installation. We will also pay for the escape of water from any washing machine, dishwasher, refrigerator, freezer, or fixed fish tank.	 Loss or damage: caused after the home is left unoccupied for more than 30 consecutive days. while the home is unfurnished. to any fixed domestic water or heating installation due to wear and tear, rust, or gradual deterioration. to tiles, walls, floors and ceilings caused by the gradual leakage or seepage of water from all fixed sanitary ware units including baths and shower units. Loss or dam age from subsidence, ground heave or landslip that results from escape of water The Water Dam age Excess shown on the schedule applies to this cover.
8.	Escape of oil from any fixed domestic heating installation.	 Loss or damage: caused after the home is left unoccupied for more than 30 consecutive days. while the home is unfurnished. to any fixed domestic heating installation due to wear and tear, rust, or gradual deterioration
9. (Collision by aircraft, other aerial devices, road or rail vehicles, or articles falling from them, or by animals.	Loss or dam age caused by your pets.

WHAT IS INSURED	WHAT IS NOT INSURED
10. Falling trees or branches.	Loss or dam age to gates, fences or hedges.
	Dam age caused by felling or lopping of trees.
11. Falling aerials, aerial fittings or masts	• We will not pay for the cost of removing any fallen trees or branches unless the tree or branch has caused dam age to the buildings .
12. Accidental Damage.	Contents lost in the home.
(but only if this cover is shown as Included on the Schedule)	Unexplained damage
The buildings are insured against any accidental dam age in	Dam age to clothing (including furs), hearing aids, contact lenses, money , stamps, coins or medals, food or drink.
addition to the events under paragraphs 1 to 11 of this section.	Cracking, scratching or breakage of china, marble, porcelain, glass or other similar brittle articles while being handled or actively used.
The contents are insured while in the home against any accidental dam age in addition to the events under	Dam age caused by or arising from:
paragraphs 1 to 11 of this section.	• wear and tear or gradual deterioration, gradually operating causes,
	misuse or breakdown
	 insects, parasites or vermin, corrosion, fungus, mildew or rot,
	 atmospheric or climatic conditions, frost or the action of light,
	• alteration, repair, maintenance, restoration, dismantling, renovation, decoration or breakdown,
	 chewing, scratching, tearing or fouling by domestic pets belonging to you or a member of your household.
	computer viruses,
	any process of cleaning, drying, dyeing, heating or washing,
	 faulty design or workmanship or the use of faulty materials, demolition, structural alteration or structural repair of the buildings.
	Any loss, dam age or amount shown as not insured under paragraphs 1 to 11 of this section.
	Dam age to any part of the home which is lent, let or sub-let or accommodating paying guests.
13. Fire brigade charges. Charges levied by a fire authority in accordance with the provisions of the Fire Ser vices Act 1981 in controlling or extinguishing fire affecting (or threatening to affect) the buildings or contents in circumstances which have given rise	
to a valid claim under this policy.	
The most we will pay is €1,500.	
14. Rent and Alternative Accommodation.	
If the home is made uninhabitable by dam age from an y cause	
insured by this section, we will pay for:	
If you have buildings cover rent you would have received (provided you have notified 	
us and the pol icy has been extended to cover this use)the reasonable extra cost of comparable alternative	
accommodation if you occupy the home	
 If you have contents cover: rent which continues to be payable by you, 	
 the reasonable extra cost of comparable alternative 	
accommodation if you occupy the home ,	
 the reasonable cost of temporary storage of furniture, the reasonable extra cost of temporary accommodation 	
for domestic pets,	
but only during the period necessary to reinstate the home to a habitable condition. The work of reinstatement or repair must be done without delay.	
The most we will pay under this paragraph is 20% of the sum insured for buildings or contents as applicable.	
PROV IDED BUILDING S ARE SHOW N AS	INSURED ON THE SCHEDULE PARAGRAPHS 15 - 19 ALSO APPLY
15. Breakage of fixed glass and sanitary ware	
Accidental breakage of fixed glass in windows, doors or roofs	Loss or damage caused:
or fixed sanitaryware in the home .	after the home is left unoccupied for more than 30 consecutive days.
	 while the home is unfurnished. by vandals or malicious people lawfully on the premises.
16. Service pipes and cables.	Loss or dam age due to wear and tear, rust or gradual deterioration.
Accidental dam age to cables, underground pipes or underground tanks ser vicing the home .	• Loss or dam age to buildings or contents .
The most we will pay is €1,000	

WHAT IS INSURED	WHAT IS NOT INSURED
17. Blockage of sewer pipes. The cost of breaking into and repairing the pipe between the main sewer and the home following the blockage of the pipe. The most we will pay is €1,000	
18. Liability to the public as owner of the premises. Any amounts which you, as owner of the premises, become legally liable to pay as compensation for an accident occurring during the period of insurance which causes bodily injury to a person or accidental loss of or dam age to property. The most we will pay for any one claim or number of claims arising from one cause is €3,000,000 (This includes all costs agreed by us in writing).	 Liability arising directly or indirectly from: an agreement which imposes a liability which you would not otherwise have been under, the occupation of the premises, any business, profession or trade. any wilful, malicious, deliberate or reckless act committed by anybody living in the home, Liability for: bodily injury to a member of your household or any other person permanently residing with you, bodily injury to a person under a contract of service or apprenticeship with you or a member of your family, loss of or damage to property owned or held in trust b y or in the custody or control of you or a member of your household or any other person permanently residing with you.
 19. Trace and Access. We will pay up to €1,000 to remove or replace any part of the buildings necessary to repair any fixe d domestic water or heating installation where water or oil has escaped. 	Loss or damage: • to the item from which the escape occurred. • caused after the home is left unoccupied for more than 30 consecutive days • while the home is unfurnished .
PROVIDED CONTENTS ARE SHOWN AS	INSURED ON THE SCHEDULE PARAGRAPHS 20 - 35 ALSO APPLY
20. Accidental breakage while in the home of mirrors, plate glass tops to furniture, fixed glass in furniture or ceramic hobs.	Loss or dam age caused: • after the home is left unoccupied for more than 30 consecutive days. • while the home is unfurnished . • by vandals or malicious people lawfully on the premises
21. Audio, T V and video equipment. Accidental dam age while in the home to radios, televisions, (including satellite decoding equipment) other audio or video equipment and computer equipment.	Damage: • to records, audio, video or computer discs, tapes or cassettes, • to telephones or telephone equipment, Any loss, dam age or amount shown as not insured under paragraphs 1 to 12 of this section.
 22. Liability to the public. Any amounts which you or a member of your household: as occupier of the premises or any other building, boat or caravan used as temporary holiday accommodation, as a private individual anywhere in the Republic of Ireland, Great Britain, the Isle of Man, the Channel Islands or Northern Ireland or elsewhere for 30 days, becomes legally liable to pay as compensation for an accident occurring during the period of insurance which causes bodily injury to any person or loss of or dam age to property. The most we will pay for any one claim or number of claims arising from one cause is €3,000,000 (This includes all costs agreed by us in writing). Output Description:	 Liability arising directly or indirectly from: an agreement which imposes a liability which you or a member of your household would not otherwise have been under, ownership of any land or building, any business, profession or trade, racing, hunting or playing polo, any wilful, malicious, deliberate or reckless act. the transmission of Human Immune deficiency Virus (HIV) and/or HIV related illness including Acquired Immune Deficiency Syndrome (AIDS) and/or any mutant derivative or variations thereof however caused, the transmission of any communicable disease, by you or a member of your household. Liability arising directly or indirectly from the ownership or use of: aircraft (except toys and models), mechanically propelled vehicles including e-bikes and e-scooters (except domestic garden implements used within the boundary of the premises, motorised gold buggies on a golf course, motorised wheelchairs or use of a vehicle solely as a passenger having no right of control. any trailer caravan or vehicle trailers whether attached or not attached to a vehicle which arises in situations where compulsory insurance must be arranged under the Road Traffic Act 1961 or any subsequent am ending legislation to this Act, watercraft (except toys and models), sailboards or hovercraft, firearms (except shotguns or airguns used for sporting activities), animals (except horses and pets which are normally domesticated in the Republic of Ireland) Liability arising directly or indirectly from the ownership, possession, use or control of: dangerous dogs as specified in regulations, horses are not covered if such ownership, possession, use or control is not in accordance with Local Authority Bye-laws as made under the Control of Hoses Act 1986 or amendments thereto. Liability for: bodily injury to a member of your household or any other person perm

WHAT IS INSURED	WHAT IS NOT INSURED
23. Liability to domestic employees. Any amounts which you or a member of your family become legally liable to pay as damages for bodily injury to your domestic employees (including chauffeurs, grooms, gardeners and temporary and occasional employees or any person carrying out repairs or decorations) directly employed by you or by a m ember of your family in connection with your premises or any temporary residence within the Republic of Ireland. The most we will pay for any one claim or number of claims arising from one cause is €3,000,000. (This includes all costs agreed by us in writing). W here we agree to indemnify more than one party then nothing in this policy shall increase our liability to pay any amount in respect of one claim or series of claims in excess of the amount stated above.	 Liability for: bodily injury to any person employed by you or a m ember of your family for which compulsory motor insurance or security is required under the Road Traffic Act 1961 or any subsequent am ending legislation to this Act, bodily injury to any member of your family or any other person (other than domestic employees) permanently residing with you. bodily injury to any person in the course of their duties, where employed by you or a member of your family, for the purposes of providing care unless advised to us and confirmed in writing by us.
 24. Tenant's liability. Your legal liability as tenant for loss or dam age to the buildings caused by an event in paragraphs 1 to 12 of this section. The most we will pay is 10% of the contents sum insured. 	Any loss or dam age or amount shown as not insured under paragraphs 1 to 14 of this Section
 25. Personal money. Accidental loss of or accidental dam age to money belonging to you or a member of your family, anywhere in the world. The most we will pay is €1,000. 	Loss of money from the home while any part of the home is lent, let or sub-let, unless entry to or exit from the home is made using violence and force. Stealing of money from an unattended road vehicle unless from a locked boot or concealed compartment and entry or exit is made using violence and force. Shortages caused by error or omission. Depreciation in value. Losses not reported to the police within 24 hours of discovery. Confiscation or detention by customs or other officials.
26. Credit cards. Financial loss arising from unauthorised use following loss or theft of credit cards belonging to you or a member of your family. The most we will pay is €1,000.	Unauthorised use by a member of your household . Liability following breach of the terms and conditions of use. Confiscation or detention by customs or other officials.
 27. Freezer contents. Deterioration of food or drink caused by: a change in temperature of the freezer or refrigerator in the home, contamination by accidental escape of refrigerant or refrigerant fumes. We will pay for the cost of replacing food and drink unfit for human consumption. The most we will pay is €1,000 	Deterioration resulting from the deliberate act of the supply authority. Any consequence of strikes, labour or political disturbances.
 28. Contents in the open. The contents are insured while in the open within the boundaries of the land belonging to the home against loss or dam age caused by events in paragraph 1 and paragraphs 3 to 11 of this section. The most we will pay is €1,000. 	Any loss, dam age or amount shown as not insured under paragraph 1 and para graphs 3 to 11 of this section. Plants and trees. Loss or dam age due to wear and tear, rust or gradual deterioration.
 29. Contents temporarily removed. The contents are insured within the geographical limits while temporarily rem oved from the premises against loss or damage caused by: the events insured in paragraphs 1 to 3 and 5 to 11 of this section, stealing or attempted stealing from: a bank or safe deposit or in transit directly to or from a bank or safe deposit while in the custody or control of you or a member of your household, within an occupied building, boat or caravan used for residential purposes or a building where you or a member of your family are employed, engaged in your/their business or temporarily living, any other building provided entry to or exit from the building is made using violence and force. 	Loss or dam age caused by storm, flood or falling trees or branches while the contents are in transit or in the open. Property rem oved for sale or exhibition or to a furniture depository. Stealing of money . Any loss, dam age or amount shown as not insured under paragraphs 1 to 11 of this section. Any amount in excess of €1,000 in respect of property belonging to any m ember of your household while living awa y from home or attending college or university
 30. Accidental loss of oil or metered water. Loss of oil from a domestic heating installation or Loss of metered water following accidental dam age to the domestic water or heating installation. 	Loss or dam age due to wear and tear, rust or gradual deterioration of any water or oil apparatus or Installation.

WHAT IS INSURED	WHAT IS NOT INSURED
31. Replacement of locks. The cost of replacing and fitting outside door locks to the home if the keys of such locks are stolen. The most we will pay is €1,000.	
 32. Household rem oval. Accidental loss of or accidental dam age to the contents while they are: being m oved by professional furniture removers to your new home within the geographical limits, in temporary storage, for up to 7 days in a furniture depository. 	 Loss or damage: if you have arranged other insurance, not reported to us within 7 days of delivery to the new home. Cracking, scratching or breakage of china, glass or similar brittle articles, unless packed by professional packers. Money, gold or silver articles, jewellery or furs.
33. Title deeds. The cost of preparing new title deeds to the premise s if they are lost or dam aged by a cause insured under the events in paragraphs 1 to 11 of this section while in the home or while kept in your bank for safe-keeping. The most we will pay is €1,000.	Any loss, dam age or amount shown as not insured under paragraphs 1 to 11 of this section.
 34. Fatal Accidents. Fatal injury to you and/or your spouse or partner as a direct result of: fire, accident or assault, in the premises, an accident while travel ling within the geographical limits as a fare-paying passenger in any road or rail vehicle, assault in the street within the geographical limits, provided death follows within 12 months of the injury. The maximum amount payable by us is €5,000 in respect of any one incident. 	
 35. Christmas gifts & Wedding gifts The contents sum insured is automatic ally increased by 10% for the month of December only to insure gifts and extra food and drink bought for Christmas. for one month before and one month after the wedding of you or a member of your family to insure wedding gifts. Settling claims	Losses that can be recovered under another insurance.

Settling claims

Buildings and Contents

We will automatic ally reinstate the sum insured from the date of payment of any claim unless we give you written notice to the contrary before payment.

In addition to any other action we may take we reserve the right to proportionately reduce the amount payable on a claim if you received a premium reduction as a result of providing inaccurate information.

Buildings

We will pay the full cost of repair or reinstatement as new of the dam aged part of the buildings provided that the work is done without del ay or at our option we will arrange for the work to be carried out. However, we will deduct an amount for wear and tear if the buildings are in a poor state of repair or decoration.

- If it is necessary to make a deduction for wear and tear, then for the purposes of determining whether or not there is underinsurance, the cost of rebuilding as new all the buildings covered by this policy less the deduction for wear and tear will be compared with **your** actual sum insured.
- We will not pay any cost relating to the replacement of, or work on, any undam aged or remaining items which form part of a set, suite, group or collection of articles of a similar nature, colour, pattern or design when the loss or damage is restricted to a clearly identifiable area or to a specific part and replacements cannot be matched.

If repair or reinstatement is not carried out (at the request of the insured, which request must be explained and reasonable) we will pay the reduction in market value resulting from the loss or damage, but only up to what it would have cost to rebuild or repair if such work had been carried out without delay.

The most we will pay under paragraphs 1 to 12 and 'Additional Costs' below is the Buildings sum insured.

Additional costs

We will pay the necessary and reasonable expenses that you incur in reinstating the buildings following loss or dam age insured under this section, namely:

- · fees to architects, surveyors, consulting engineers and others,
- the cost of clearing the site and making it and the home safe,
- the cost of com plying with any government or local authority requirement following loss or dam age unless **you** were given notice of the requirement before the loss or damage occurred. W here **you** were not notified of any government or local authority requirements prior to the loss or damage occurring and such requirements increase the rebuilding as new cost, this increased cost will be disregarded for the purposes of determining whether or not the **buildings** are underinsured.

We will not pay:

- fees for preparing a claim under this section,
- · costs in respect of undam aged parts of the buildings (except the foundations of the dam aged parts).

Retention Amount

Our priority is to provide financial support to customers throughout the claim process to ensure an y repair/reinstatement work is completed as quickly as possible. W here **we** opt to pa y the costs of repair or reinstatement as above, **we** may:

(a) release a proportion of the estimated cost of repair or reinstatement prior to completion of the work;

(b) pay the balance (otherwise known as the "retained amount") to **you** on completion of the work and on receipt of appropriate documentation validating the costs incurred by **you** for the repair or reinstatement work (including VAT invoices).

The retained amount will not exceed:

- (i) 5 per cent of the claim settlement amount in a case in which the claim settlement amount is less than €40,000; or
- (ii) 10 per cent of the claim settlement amount in a case in which the claim settlement amount is €40,000 or more.

Mortgagees clause

The interest of the mortgagee shall not be prejudiced by an y act or neglect by you, your household or any tenant that increases the danger of damage without the authority or knowledge of the mortgagee, provided that the mortgagee as soon as reasonably possible after becoming aware of the danger, shall give notice to us and pa y an additional premium if required.

More than one home

When more than one home is insured the terms and conditions of the poli cy shall apply as if each is separately insured.

Selling your home

If you are selling your home we will insure the buyer up to the date the contract is completed unless he/she has arranged his/her own insurance. The buyer must keep to the terms and conditions of the policy.

Contents

We will pay the full cost of replacement as new or repair of the contents lost or dam aged or at our option we will replace the contents or arrange for the repair work to be carried out. However, we will deduct an amount for wear and tear:

for clothing, furs and linen,

for floor coverings more than 5 years old,

If it is necessary to make a deduction for wear and tear, for the purposes of determining whether or not there is underinsurance, the cost of replacement as new of all the contents covered by this policy less the deduction for wear and tear will be compared with your actual sum insured.

We will not pay any cost relating to the replacement of, or work on, any undam aged or remaining items which form part of a set, suite, group or collection of articles of a similar nature, colour, pattern or design when the loss or damage is restricted to a clearly identifiable area or to a specific part and replacements cannot be matched The most we will pay under paragraphs 1 to 12 is the contents sum insured, subject to the condition of average, but see the limitations in the Meaning of Words with

regard to collections of stamps, coins or medals, satellite dishes, receivers and ancillary equipment and valuable property. W here the damaged or lost item can be repaired or replaced with an item of similar quality, we may at our option either arrange or authorise replacement. If an exact replacement is not available, we may either arrange or authorise replacement with an item of similar quality.

W here the replacement or repair of any item results in an increase in the value of that item we may make a deduction in respect of Betterment.

If you do not replace (for a reason that is explained and reasonable) an article which is lost, or damaged

beyond economical repair, we will pay the resale market value only.

We will not pay:

fees incurred by you for preparing a claim under this section

Section B – All Risks

Unless otherwise stated the All Risks Excess shown in the schedule applies to all claims under this section

WHAT IS INSURED	WHAT IS NOT INSURED
The property all belonging to or the legal responsibility of you or a member of your household and listed under any Item number in this section is insured against accidental loss or dam age anywhere in the geographical limits and elsewhere for 60 days in an y one period of insurance if the schedule shows that you have selected this section.	Loss or dam age caused by wear and tear or gradual deterioration, depreciation in value, insects, vermin, corrosion, rot, mildew, fungus, atmospheric conditions, the action of light, any process of heating, drying, cleaning, dyeing, alteration or repair, scratching, denting, breakdown, misuse, faulty workmanship or design, the use of faulty materials, confiscation or detention by customs or other officials. Breakage of strings, reeds or drum heads on musical instruments. Loss or damage to:
Item 1 – Unspecified Personal Possessions	Music al instruments and photographic equipment sports
Unspecified personal possessions, meaning jewellery, items of gold, silver or other precious metals, watches, photographic equipment, binoculars, musical instruments, and other personal possessions norm ally worn or carried on the person and unspecified clothing <u>but excluding</u> mobile/smart phones, laptop/tablet computers, personal organisers and similar equipment	 equipment or pedal cycles owned or held in trust by or in the custody or control of an y person who uses such property for professional purposes. Individual charms unless soldered to the bracelet Deeds, bonds, bills of exchange, securities, documents, manuscripts, business, professional or trade goods or equipment.
The most we will pay for any one article, set or collection is $33^{1/3}$ % of the sum insured by this Item or €1,500 whichever is the less.	 Property more specifically insured or any amount that you cannot recover from a more specific insurance because the insurer refuses or reduces the claim. Money of any kind, contact lenses, dentures, camping equipment or tools. Property as a result of stealing from an unattended road vehicle unless concealed and in a locked boot
Item 2 – Specified Items	Sporting equipment being used for the purpose for which it
Specified items listed in the schedule.	 was designed Diving equipment lost under water
The most we will pay is the sum insured for the individual items.	 Pedal cycle accessories unless the pedal cycle is lost or dam aged at the same time Pedal cycles while being used for racing, pace making or trials Theft of a pedal cycle outside the home unless from a locked building or immobilised b y a security device

Settling claims – All Risks

We will pay the full cost of replacement as new or repair of the article lost or dam aged less an amount for wear and tear in respect of clothing and furs or at our option we will replace the article or arrange for its repair. If you do not replace the article which is lost or dam aged beyond economical repair we will pay the resale market value only.

In relation to Item 2 - Specified Items only:

- Our liability for repair or reinstatement following insured loss or damage to an article shall not exceed the relevant sum insured at the time of loss or damage.

- To safeguard your financial interest in your property you must insure the full reinstatement value of each article. Failure to do so will result in your claim settlement being reduced.
- The sum insured for an article under Section B All Risks section is subject to the following condition of average:

If at the time of a loss or damage the sum insured is less than the cost of replacing the All Risk item as new we will pay only for the proportion of the loss or dam age which the sum insured bears to such cost.

Wear and Tear

We will deduct an amount for wear and tear for clothing and furs.

If it is necessary to make a deduction for wear and tear as above, then for the purposes of determining whether or not there is underinsurance for the relevant article (for Item 2 – Specified Items purposes), the cost of reinstating as new that article, less the deduction for wear and tear, will be compared with **your** actual sum insured.
 We will not pay any cost relating to the replacement of, or work on, any undam aged or remaining items which form part of a set, suite, group or collection of articles of a similar nature, colour, pattern or design when the loss or damage is restricted to a clearly identifiable area or to a specific part and replacements cannot be matched.

Policy Conditions

These Conditions apply to all Sections of this Policy

In the following conditions **you** also include any other person insured under the Policy.

1. Protection of Property and Prevention of Accident 2. Fraudulent Claims

You will take all reasonable steps to protect the **property** and prevent accidents or legal disputes.

If a claim contains information that is false or misleading in any material respect and you either know that it is false or misleading or consciously disregard

whether it is false or misleading, or a claim is otherwise fraudulent in any respect, ("Fraudulent Claim"), we shall be entitled to:

(a) refuse to pay the claim; and

(b) terminate the Policy by written notice in which case cover under the Policy shall be treated as having terminated with effect from the date on which the Fraudulent Claim was submitted.

In such circumstances of termination, we shall refuse all liability to you under the Policy in respect of any claim made after the date of submission of the Fraudulent Claim (but not in respect of any claim (s) made before submission of the Fraudulent Claim) and we need not return any of the premiums paid under the Policy.

3. Cancellation

- (a) We have the right to cancel the Policy or any section or part of it by giving 14 days' notice in writing by registered letter to your last known address. We will return to you the amount of premium in respect of the unexpired period of insurance.
- (b) You have the right to cancel the Policy or any section or part of it by giving us notice in writing. We will return to you the amount of premium in respect of the unexpired period of insurance less any applicable administration charge. However, no return of premium will be all owed if you have made a claim during the current period of insurance. No administration charge will be applied if you give notice in writing of your intention to cancel the Policy within 14 working days from the date the Policy is concluded (the "Cooling-Off Period"). If you cancel the Polic y during the first period of insurance, outside of the Cooling-Off Period, we will deduct an administration charge from any return premium

4. Arbitration

If there is a dispute arising out of this Policy, the dispute will be referred to an arbitrator. The arbitrator will be appointed jointly by **you** and **us** in accordance with the law at the time. Claims not referred to arbitration within 12 calendar months from the date of disclaimer of liability shall be deem ed to have been abandoned.

5. Liability Following Death

If you die, we will insure your legal personal representatives for any liability you had previously incurred under the Policy provided they keep to the terms of the Policy.

6. Change in Circumstances

- You must tell us immediately of any changes to:
- Change of name, address or ownership of address
- Change to the use or occupancy of the insured premises
- Changes or additions to the structure of the insured property (e.g. the use of an y non-standard building materials or deterioration of the condition of the property) or any plans to make changes to the insured property
- Any claim or losses, whether insured or not, made in connection with any other properties owned or occupied by you
- If there are any criminal offences that you or others residing with you have been cautioned for, convicted of, or charged but not yet tried for
- Any changes to:
 - i)the information provided and recorded in any Statement of Fact issued to you; and/or
 - ii)the information provided in any Proposal Form or otherwise in response to specific questions asked by **us**; and/or
 - iii)the declarations made b y or on behalf of you

When you notify us about a change as above, or if you otherwise become aware of any such change, as referenced above, we may reassess the premium chargeable and Policy cover more generally.

We may refuse a claim made by you where there has been a change in the subject matter of the Policy which results in a new risk which we did not agree to cover, and which was beyond the reasonable contemplation of us and you when the Policy was entered into. Failure to disclose any such change m ay result in difficulty obtaining insurance in the future

7. Claims

Upon learning of any circumstances which m ay give rise to a claim you must:

- tell us as soon as reasonably possible but immediately if there is riot damage,
- give **us** all the help and information that **we** may reasonably require,
 - immediately tell the Police if loss or dam age is caused by stealing, attempted stealing, malicious people, vandals, riot, civil, labour or political disturbance, immediately send to us an y writ or summons or other communication you receive,
 - give full details within 30 days of the incident together with any supporting evidence that we require.

8. Credit Cards

You must report the loss of any credit card to the issuing company and to the Police within 24 hours of discovery.

9. Salvage

We have the right to the salvage of any insured property.

10. Abandonment of Property

You m ay not, without our consent, abandon any property to us.

11. Negotiation or Settlement of Claims

You must not admit, deny, negotiate or settle a claim or dispute without our written consent.

12. Subrogation

Subject to Condition 22 below we are entitled to:

• take the benefit of your rights against another person before or after we have paid a claim, •

take over the defence or settlement of a claim against you by another person.

13. Other Insurances

If at the time of a claim there is any other policy covering anything insured by this Policy we will be liable only for our proportionate share.

14. Excess

W here any single event being a single incident or transaction, or a series of incidents or transactions linked by cause or time, results in a claim under more than one section of the Policy, the highest excess only will apply.

15. Insurance Act 1936

All monies which become payable by us under this Policy shall in accordance with Section 93 of the Insurance Act 1936 be payable and paid in the Republic of Ireland.

16. Instalments Defaults

W here we have agreed to accept payment by instalments, any default in payment on the due date may result in the Policy cover being terminated.

17. Stamp Duties Consolidation Act 1999

The appropriate Stamp Duty has been or will be paid in accordance with the pro visions of Stamp Duties Consolidation Act, 1999.

18. Premium Alterations

If an alteration to the policy results in an additional premium due to the Insurer or a refund premium due to the Insured, we will only charge or refund such premiums provided the amount involved is greater than or equal to €20.

19. Inflation Protection.

We will from time to time adjust the sums insured in line with changes to relevant indices and claims inflation. Any proposed changes to your sums insured will be applied monthly and updated annually at renewal when the revised sums insured will be c I early noted on your renewal notice. You should regularly review your sums Insured to satisfy yourself that they meet your requirements. We reserve the right to insist on a reasonable minimum sum Insured. We will not charge extra premium during the period of insurance but at the end of the period we will calculate the renewal premium on the revised sum s insured. 20.

(1) Pre-contractual Representations

You acknowledge and accept the following:

- a) you have a legal duty prior to entering into this Policy and/or prior to the renewal of this Poli cy to provide responses to questions asked by us in relation to the risk(s) to be insured.
- b) a matter about which we ask a specific question is material to the risk undertaken by us or the calculation of the premium by us, or both.
- c) you have a legal duty to answer all questions asked by us honestly and with reasonable care.
- while we acknowledge that you have no legal duty of voluntary disclosure, you shall ensure that information which is voluntarily provided by you or on your behalf is
 provided honestly and with reasonable care.

(2) Remedies for Misrepresentation

- (a) The term "negligent misrepresentation" means a representation made without reasonable care but which was not fraudulent. Where a claim is made under the Policy but an answer which was provided, or information which was volunteered, by you or on your behalf involves a negligent misrepresentation, the remedy available to us shall reflect what we would have done had we been aware of the full facts and shall be based on a compensatory and proportionate test, as follows:
 - if we would not have entered into the Pol icy on any terms, we m ay avoid the Policy from inception or renewal (as the case may be) and refuse all claims, but shall
 return the premium paid:
 - if we would have entered into the Policy, but on different terms, the Policy is to be treated as if it had been entered into on those different terms if we so require; if
 we would have entered into the Policy, but would have charged a higher premium, we may reduce proportionately the amount to be paid on the relevant claim.
- (b) Where an answer which was provided, or information which was volunteered, involves a negligent misrepresentation which is identified at a time prior to there being any claim under the Policy. we may either:
- (c) give notice to you that in the event of a claim we will exercise the remedies in paragraphs (a)(i)-(iii) above as appropriate; and/or terminate the Policy by giving reasonable notice. W here a claim is made under the Policy but an answer which was provided, or information which was volunteered, by you or on your behalf involves a fraudulent misrepresentation, or where any conduct by you or on your behalf (relative to the Policy or the steps leading to its formation) involves fraud of any other kind, we shall be entitled to avoid the Policy from the date of commencement or renewal (as the case maybe) without return of premium.

21. Effect of Continuing Restrictive Conditions

In this Policy, any term that imposes a Continuing Restrictive Condition, including one that is intended to reduce the risk of a particular type of loss, or reduce the risk of loss occurring at a particular time or in a particular location, shall be treated as a suspensive condition. This means that if:

- (a) you breach any such term; and
- (b) during the period of breach **you** suffer a relevant loss; and
- (c) such breach increased, in the circumstances concerned, the risk of the loss suffered by you, we will have no liability for the loss.

A Continuing Restrictive Condition is any condition in this Policy, however expressed, that purports to require **you** to do, or not to do, a particular act or acts, or requires **you** to act, or not to act, in a particular manner (and any condition the effect of which is that a given set of circumstances is required to exist or to be maintained or not to exist shall be taken as falling within this definition).

22. Subrogation Limits

For the purposes of this condition only, the expression "insured person" shall mean you and any other person entitled to be indemnified under this Policy.

This clause applies where we have the right to be subrogated to the insured person's rights against some other person but the insured person has not exercised those rights and might reasonably be expected not to exercise those rights because the insured person and the other person are members of the same family (to be construed in accordance with the Employment Equality Act 1998), or are cohabitants (to be construed in accordance with the Civil Partnership and Certain Rights and Obligations of Cohabitants Act 2010).

W here in the above circumstances the other person is not insured in respect of their liability to the insured person, we do not have the right to be subrogated to the insured person's rights against that other person. W here the other person is so insured, we may not recover from the other person an amount greater than the amount that that person may recover under their insurance policy.

This clause does not apply where the conduct of the other person that gave rise to the loss involved serious or wilful misconduct.

If the Insured Person is an employer, we will not exercise our right of subrogation against an employee except where the loss was caused by an employee intentionally or recklessly and with knowledge that the loss would probably result.

Policy Exceptions

These exceptions apply to all Section s of this Policy.

The Policy does not cover:

- 1. any event arising from war, invasion, act of foreign enemy, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military force or coup,
- 2. loss or damage arising directly from pressure waves caused by aircraft and other aerial devices travelling at sonic or supersonic speeds,
- 3. any expense, consequential loss, legal liability or loss of or dam age to any property directly or indirectly arising from:
 - ionising radiation or contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel,
- the radioactive, toxic, explosive or other hazardous properties of an y nuclear assembly or nuclear component.
- 4. consequential loss of any kind or description incurred by you or an y member of your household,
- 5. the cost of maintenance or normal redecoration,
- 6. loss or damage caused by wear and tear or gradual deterioration,
- 7. any loss or dam age caused by or arising from any computer hardware or software or other electrical equipment not being able to recognise or process any date as the true calendar date. Subsequent loss or dam age which is otherwise covered by the Policy is nevertheless insured.
- 8. Any loss or dam age or liability directly or indirectly caused by the presence growth proliferation spread or any activity of fungi, wet or dry rot or bacteria.
- 9. Terrorism Exclusion Endorsement

The Policy does not cover any loss, damage, liability, cost or expense of whatsoever nature directly or indirectly caused by, resulting from or in connection with any act of terrorism regardless of any other cause or event contributing concurrently or in any other sequence to the loss.

For the purpose of this endorsement an act of terrorism means an act, including but not limited to the use of violence and/or threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organisation(s) or government(s), com mitted for political or other purposes including the intention to influence any government and/or to put the public or any section of the public in fear.

This endorsement also excludes loss, damage, liability, cost or expense of what soever nature directly or indirectly caused by, resulting from or in connection with any action taken in controlling, preventing, suppressing or in an y way relating to any act of terrorism. If **we** allege that by reason of this exclusion, any loss, dam age, liability, cost or expense is not covered by this Policy the burden of proving the contrary shall be upon **you**.

10. Any loss or damage caused by faulty materials, faulty design or faulty workmanship.

- 11. Any expense, cost, consequential loss, liability or loss of or damage caused by, or directly or indirectly arising from or in connection with:
 - the loss of, alteration of or damage to or;

• a reduction in the functionality, availability of or operation of a computer system, hardware, programme, software, data, information repository, microchip, integrated circuit or similar device in computer equipment or non-computer equipment that results from the malicious or negligent transfer (electronic or otherwise) of a computer programme that contains any malicious or damaging code including but not limited to computer virus, worm, logic bomb or trojan horse.

12. We will not cover any loss, damage or liability where the property is in breach of legal regulations and/or local bye-laws. This includes, but is not limited to, compliance with planning permission and building regulations.

Complaints Procedure

Our aim is to provide you, our customer, with first class service at all times. If you are unhappy with our service for any reason, or have any cause for complaint, you should first contact your intermediary at the contact details shown on your schedule.

If the complaint is not resolved to **your** satisfaction **you** may contact: The Complaints Officer, Arachas Insurance, Block 10, Unit 1, Blanchardstown Corporate Park Blanchardstown, Dublin 15 D15 WDH4

If the complaint is still not resolved to your satisfaction you should contact:

Aviva Insurance Ireland DAC, Cherrywood Business Park, Dublin, Ireland, D18 W2P5. Telephone 1800 666 555.

In the event of the issue not being resolved you may contact:

 Financial Services and Pensions Ombudsman, Lincoln House, Lincoln Place, Dublin 2, D02 VH29. Telephone: (01) 567 7000. Em ail: info@fspo.ie. Website: <u>www.fs</u> <u>po.ie</u>.

(ii) The Central Bank of Ireland, P.O. Box 559, Dublin1. Lo-Call: 1890 77 77 77 or +353 (0) 1 224 5800.

(iii) Insurance Ireland, First Floor, 5 Harbourmaster Place, IFSC, Dublin 1. Telephone: (01) 676 1914.

Your right to take legal action is not affected by following any of the above procedures.

Right of Withdrawal

As a consumer you have the right to withdraw from this policy within 14 working days of the latest of the date of inception of cover, or the date on which you receive your Policy Schedule, without penalty and without any reason being. The right of withdrawal maybe exercised by notice in writing to CoverCentre, quoting your policy number. Should the right be exercised, we will charge a pro-rata premium for the period you are on cover.

Data Protection

This notice explains the most important aspects of how we use your personal information, but you can get more information by viewing our full privacy policy at aviva.ie/privacy or requesting a copy by writing to us at The Data Protection Team, Aviva, Building 12, Cherrywood Business Park, Loughlinstown, Dublin 18.

The data controller responsible for this personal information is Aviva Insurance Ireland DAC as the insurer of the product. Additional data controllers involved in the process for obtaining and maintaining insurance cover include the intermediary/financial broker, managing general agent and applicable reinsurers.

We collect and use Personal Information about you in relation to our products and services. Personal Information means any information relating to you or another living individual who is identifiable by us. The type of personal information we collect and use, will depend on our relationship with you and may include more general information (e.g., your name, DOB, contact details) or more sensitive information (e.g., details of your health or criminal convictions). If you are proving personal information about another person, you should show them this notice.

Some of the personal information we use may be provided to us by a third party. This may include information already held about you within the Aviva group, information we obtain from publicly available records, and from industry databases, including fraud prevention agencies and databases.

We use your Personal information to provide and administer financial products and services requested by you and to manage our operations effectively.

We may also use profiling and other data analytics to understand **our** customers better (e.g., what kind of content or products would be of most interest) and to predict the likelihood of certain events arising (e.g. to assess insurance risk or the likelihood of fraud). We may carry out automated decision making to decide on what terms we can provide products and services, deal with claims and carry out fraud checks. More information about this, including **your** right to request that certain automated decisions we make have human involvement, can be found in the automated decision-making section of **our** full privacy policy

We may use Personal Information we hold about you across the Aviva group for marketing purposes, including sending marketing communications in accordance with your preferences. More information can be found in the Marketing section of our full privacy policy.

Your Personal Information may be shared with other Aviva group companies and third parties (including our suppliers e.g. claim service providers, and regulatory and law enforcement bodies). We may transfer your Personal information to countries outside the EEA but will always ensure appropriate safeguards are in place when doing so.

We maintain a retention policy to ensure we keep personal information only for as long as we reasonably need it - please see our Privacy Policy for further details. You have certain rights in relation to your Personal information including a right to access personal information, a right to correct personal information and a right to erase or suspend our use of your personal information. You also have the right to request for your personal information to be transferred to another organisation, a right to object to our use of your personal information, a right to withdraw consent (where we rely on consent) and a right to lodge a complaint to the Data Protection Regulator. These rights may only apply in certain circumstances and are subject to certain exemptions. You can find out more about these rights in the Data Rights sections of our full privacy policy or by contacting us at DPO@aviva.com.

Aviva Insurance Ireland DAC Aviva Insurance Ireland Designated Activity Company, trading as Aviva, is regulated by the Central Bank of Ireland. A private company limited by shares. Registered in Ireland No. 605769. Registered Office: Cherrywood Business Park, Dublin, Ireland, D18 W2P5

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